

## **UDWC ( UTCH in Davis/Weber Cooperative) Agreement**

**Agreement** In exchange for the benefits and opportunities participation in UDWC provides for our children, we agree to do our best to fulfill the following minimum responsibilities:

**Membership** All families of this cooperative agree to membership in UTCH (Utah Christian Homeschool Association), as a condition of participation in this local UTCH cooperative.  
[www.utch.org](http://www.utch.org)

**Responsibilities** UDWC is a homeschool ministry and parent/guardian participation each day is crucial to family and student success. At least one guardian per registered family agrees to be on campus each session. Please see substitute procedures if unable to attend and notify leadership if participants must leave campus for any reason.

**Special Needs** Parents/guardians of students needing one-to-one attention agree to communicate with instructors and leadership team and accompany students in all UDWC activities.

**Fees** We agree to pay UDWC registration, background check, class supply, and tuition fees in correct **cash** at fall orientation. All fees are non-refundable.

**Background Checks** Adults on campus on a regular basis agree to complete a background check with MVBC every two calendar years before classes begin.

**Cancellations** Cancellations will be posted via e-mail by 7:30 am on class days. We will follow the plan of the Davis County Schools. If school is canceled, we will cancel. If school is a late start, we will cancel. If school is in session on time, we will hold co-op.

**Visitors** Participants may bring visitors with prior instructor approval and agree to share these policies with them.

**Illness** We agree to attend co-op only when contagious stages of illness have safely passed and to leave campus if a contagious condition arises. If any serious medical issues arise that impact attendance, please contact leadership to discuss possible accommodations.

**Allergies** We agree to notify administration and teachers of any allergies. UTCH can not be responsible for oversight of this but will attempt to make accommodations when possible.

**Dress Code** Participants will wear modest, clean clothing that covers undergarments, chest, and abdomen. Pants, shorts, and skirts need to be fingertip length or longer.

## **Code of Conduct**

**Respect** We will demonstrate **respect** for our campus - MVBC, (Mountain View Baptist Church), staff and volunteers, and all UDWC participants through our attitudes, communication, and actions.

**Encourage** We will speak to one another in ways that encourage and build each other up. We will listen and not talk when others are speaking. We will not take part in gossip and slander.

**Preparation** We will arrive on time for class with all supplies, all lessons and materials, (prepared in advance), and all assignments completed. All personal belongings (including educational materials) will be clearly labeled with the owner's name. Items left behind at the end of the UDWC class day will be placed in the MVBC general lost and found basket located in the entrance foyer by the information easels.

**Facility Use** We will only use designated UDWC entrances, exits, and hallways except in cases of emergency. We will only go outside during co-op hours when permission is given and adult supervision is provided. We will **take care** of the building, furniture, and school materials we are using to maintain them for use by all. We will clean our classrooms/tables as needed before leaving classes or lunch. We will place tables and chairs back into position each class period unless otherwise advised by UDWC leadership or MVBC staff.

**Food and Beverages** The kitchen will not be used as an eating space nor will the equipment be used for heating lunches. We will only bring water for drinks in classrooms.

**Self Control** We will show self-control by walking and speaking quietly during co-op hours.

**Male/Female Interaction** Non-sibling boys and girls will refrain from pairing off as couples during the UDWC class day unless directed to do so during supervised classroom activities.

**Safety** We will not bring lighters, matches, knives, or weapons of any kind onto campus. Instructors utilizing these items for classroom purposes will notify the church campus liaison and exercise due caution.

**Electronics** We will only use electronic media (such as cell phones//tablets/computers) when permitted by a teacher/helper or parent/guardian. Cell phones will be in silent mode for all participants during class hours.